



VALLEY SHORE YMCA

Birthday Party Request Form

Please complete the request form below. Once submitted, our Birthday Party Coordinator will contact you to review date availability and final details. We can not hold party dates without this form. Availability is first come first serve.

Today's Date: _____ **Requested Party Date(s):** _____

Birthday Child's Name: _____ **Birth date:** _____

Parent/Guardian's Name: _____ **Birth date:** _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Email:** _____

How many guests are expected? _____ **Ages of guests:** _____

<input type="checkbox"/> Ultimate Gym & Swim Party	
Includes 1 hr in the gymnasium, 1 hr in the pool, and 1 hr in the party room	
Offered Saturday & Sunday 11:30 AM - 2:30 PM	
Member Rate:	\$325
Guest Rate:	\$375

<input type="checkbox"/> Gym Jam Party	
Includes 1 hr in the gymnasium and 1 hr in the party room	
Offered Saturday & Sunday 11:30 PM - 1:30 PM	
Member Rate:	\$250
Guest Rate:	\$300

<input type="checkbox"/> Pool Party Palooza	
Includes 1 hr in the pool and 1 hr in the party room	
Offered Saturday & Sunday 12:30 PM - 2:30 PM	
Member Rate:	\$250
Guest Rate:	\$300

Don't see the party your looking for? If you have a unique request, please let us know, and we will do our best to accommodate!

\$100 Deposit due once date is confirmed. Full party balance due at the start of party.

Do you have a Credit Card # on file with us? Yes No

Cancellation policy: 30 days prior to the event to receive a full refund. Within 30 days, no refund will be given.





VALLEY SHORE YMCA

Birthday Party Policies & Procedures

General Party Information

- The party host may arrive up to 30 minutes before the party's scheduled start time to set up.
- Parties will start on time and will not be extended.
- All guests must be picked up and food, drink, and decorations must be cleaned up by the end of the scheduled party time.
- No confetti, glitter, or pinning objects to or damaging walls. No lit candles (except for candles on the cake).
- All guests, including party family, must check in at the Welcome Center Desk and sign a waiver. Adults must provide a photo ID.
- Full payment is due at the start of the party. A \$100 deposit will be collected at booking.
- Parties are based on 15 children. Additional children require a \$15 per child fee.
- Children under the age of 12 are not allowed alone in the building without adult supervision.
- The YMCA will supply a party host, tables, chairs, and a lifeguard (if swimming).
- All food must stay inside of the party room.
- No smoking or alcoholic beverages are allowed in or around the YMCA

Pool Party Information

- Children under the age of 8 and/or non-swimmers must be accompanied by an adult in the water.
- At least one adult must be in the water during all pool parties.
- Children must wear proper swimming attire in our pool and bring their own towels.
- No inflatable flotation devices allowed. Only coast guard approved personal flotation devices allowed.
- All party guests will be asked to take a swim test at the start of the swim time and wear designated wrist band.
- Lifeguard has final say on all pool matters in order to keep all swimmers safe.

I, the undersigned, have read the policies and procedures and agree to their standards and requirements. I understand that the YMCA will not be held responsible for any accident or injury occurring to any member of the party group while using the YMCA facilities.

Signature: _____ **Date:** _____

Valley Shore YMCA
201 Spencer Plains Road
Westbrook, CT 06498
vsymca.org
860-399-9622



Outdoor Space

Did you know that we also have a beautiful pavilion that is ideal for graduation parties, family reunions or other events?

Not available during summer camp months