



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
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JOB DESCRIPTION

POSITION TITLE: Assistant Swim Coach

REPORTS TO: Head Swim Coach

CLASSIFICATION: Part-time/Non-Exempt

SALARY RANGE: \$15/hour

HOURS: Monday-Friday 4pm - 7pm (weekend swim meets)

General Function:

Under the direction of the head Swim Coach, you will be responsible for assisting the management and operation of the Valley Shore YMCA Marlins Swim team. You will follow and enforce safety standards and other policies and procedures. You performs other duties as assigned.

Principal Activities:

- Work with the head and assistant coaches to develop and administer appropriate training plans for all swimmers participating in our competitive swim program.
- Plan, prepare, and conduct team practices.
- Assist head coach to create meet lineups, and provide on deck coaching at assigned age group meets.
- Maintain accurate records of attendance and training.
- Work with the head and assistant coaches to ensure continuity in athlete development.
- Evaluate athletes periodically and make recommendations for progression through the program.
- Participate in regular staff meetings.
- Communicate with parents and swimmers to promote good sportsmanship, strong team spirit and proper discipline.

Minimum Qualifications:

- Must be at least 18 years of age
- Must maintain current lifeguarding, first aid, CPR/AED and Swim Coach (with YMCA of the USA, ASCA or ARC) certifications
- Must have at least 1 year experience as a swim instructor or swim coach
- 4 years college swimming experience

- Knowledgeable in “Meet Manager” software for swim meet scoring and Team Unify software for managing team communications
- Ability to have a flexible work schedule
- Possess strong interpersonal skills to maintain a trusting relationship with children, parents, staff and the community
- Commitment to the goals and objectives of the YMCA
- Ability to fulfill responsibilities in accordance with YMCA standards

Effect on End Result:

The Assistant Coach will ensure that the Valley Shore Y Marlins swim team establishes and maintains a high quality program that benefits swimmers, has a positive financial impact on the Y and its community and functions in accordance with the mission and philosophy of the Valley Shore YMCA.

Please email Coach Teddy with your Resume and Cover Letter: vsymarlins@gmail.com