



Winter/ Spring 2018

Dear Valley Shore YMCA Summer Camp Applicant,

Thank you for your interest in a summer position at the Valley Shore YMCA. Working for a YMCA day camp is truly a wonderful way to spend a summer. Summer camp is a unique and magical place, but the magic doesn't come from a fancy facility or big expensive features, it comes from the culture. The culture of the camp determines how staff, campers and families feel about their experience. And the culture is determined by selecting the highest quality, passionate and professional staff members and then training them to deliver a sincere and rewarding experience.

The Valley Shore YMCA runs two high quality summer camp programs: YMCA Camp Shore is held in Westbrook on the Valley Shore YMCA campus and features great traditional camp activities such as arts & crafts, sports, games, songs, archery and swimming in the YMCA pool. Camp Echo Rock is held at the Pattagansett Girl Scout Center in East Lyme and focuses on outdoor living skills and more adventurous activities such as climbing, zip lining, boating and more.

Please take look at the Camp Counselor Expectations Sheet, and if you believe that you would be a valuable asset to the Camp Shore Team, then please complete the staff application packet. There are three reference forms that need to be completed and returned. These do not have to accompany the application; they can be sent in or faxed separately.

I look forward to having the opportunity to meet and work with you. If you have any questions please call me (860) 399-9622 or send me an email, my email address is pconnelly@vsymca.org

Respectfully,

Patrick Connelly
Senior Director of Program Advancement

Leadership cannot really be taught.
It can only be learned. *—Harold Geneen*



Valley Shore YMCA Summer Camps

201 Spencer Plains Rd. Westbrook, CT 06498 (860) 399-9622

YMCA Mission: To put Christian principles into practice through programs that build healthy spirit, mind, and body for all.

Valley Shore YMCA Summer Camps

YMCA Camp Counselor Job Expectations

Making a difference in the lives of children can make a big difference in your life.

If you've got what it takes to lead a group of children through games, crafts, and special activities, then we have the job for you. Our counselors love an active outdoor schedule, working with different age groups and other counselors. They take pride in helping children grow and develop spiritually, mentally and physically. You can bring your own special talent, whether it's swimming, riding, archery, sports or dancing. You'll need a desire to teach others and the energy and attention to detail necessary to make a busy camp schedule work. You'll work with some of the most dedicated and creative people on the planet, and the friendships you'll make with the other counselors and camp leaders will last a lifetime.

Here's what we expect from our top counselors:

- **Our best counselors make a difference in the lives of their campers,** creating a unique relationship with each camper. They get to know each new group of campers quickly, ensuring each camper's growth, safety and development during camp.
- **Participate 100%, 100% of the time.** There isn't a lot of down time at camp. As a counselor you are always on stage, helping campers, being an example, teaching and playing games. It's up to you to make sure everyone has a good time. You'll make the games interesting by joining in and knowing that the sidelines are no place for a great counselor.
- **Making it happen.** Our campers have a full schedule of activities throughout the long summer days, and you're on top of it, planning to make sure the campers are where they need to be and enjoying themselves. When things change such as the weather or the mood of your campers, you're always one step ahead with creative ideas for alternative activities.
- **The team is tops.** You have the opportunity to work with great children, great counselors and a staff that is dedicated to the camp's success. You will be an integral part of one of the best day camp staff teams in the country and you can take pride in the fact that you are a YMCA Camp Shore Staff Member.
- **It's your camp.** You feel like you own it- every activity and every camper. The reason campers will love and remember you is because you modeled the camp's values of caring, honesty, respect and responsibility. You were the one each camper looked up to during camp.
- **Calm, cool and collected-** even when you're not by the pool. During hot summer days, through hectic schedules, and with all those campers and responsibilities, you keep your cool and pay close attention to how your campers are managing the stress of different activities, weather meeting new people and the unique environmental conditions of camp. You know the one thing that matters most is the campers' safety spiritually, mentally and physically.

If you're up to the challenge, want to lead instead of follow, and really want to make a difference in the lives of dozens of children this year, we'll help you succeed. It's exhilarating, exhausting, and challenging, but the rewards are out of this world. Campers and staff members will remember you forever! Years later the lessons you taught them at camp will stick with them as they send their own children to camp.

Abuse Prevention Statement: To protect the children in our care as well as the staff members and volunteers who serve them, we follow strict policies on abuse prevention. We do everything possible to screen out potential offenders and to prevent abuse from occurring. This protects the children from potential wrongdoers and minimizes the risk of false allegations against staff members and volunteers. We fully cooperate with authorities in thoroughly investigating any and all allegations.

How were you referred to the YMCA of _____:

- Advertisement
 Employee Referral
 Walk-In
 Agency
 Other (please specify below)
 (Please identify source below)

_____ Name of Employee _____

EDUCATION AND TRAINING

SCHOOL NAME & LOCATION	Years Attended From To	Graduate? (Yes/No)	What Degree	Major Subject/ Total Hours (if applicable)
Elementary				
High School				
College/University				
College/University				
Highest Degree Earned				
(Circle one number only): 1. High School 2. Associate 3. Bachelor 4. Master 5. Doctorate				
Additional Education, Vocational and/or Professional Information such as special areas of research or study, seminars, etc. Please attach any written resume or other summary of information that is relevant to the position for which you are applying. If familiarity with a foreign language is listed on the job description, please describe your foreign language skills below.				
Professional memberships, certificates or licenses held. (Exclude those indicating race, color, religion, sex, sexual orientation, national origin, age, physical or mental disability or labor organization affiliations.) Supplement this information by written attachment if applicable.				
Describe any non-employment experience such as school or volunteer activities that might strengthen your application:				

U.S. MILITARY SERVICE DATA

Branch:
List Special Training or Skills:

SAFETY & JOB SPECIFIC CERTIFICATIONS

Type (CPR, First Aid, Lifeguard, etc.)	Provider	Level	Expiration

EMPLOYMENT HISTORY

PLEASE LIST IN ORDER OF MOST RECENT EMPLOYMENT FIRST			PERSONNEL USE ONLY		
Company Name					
		Dates of Employment From (Mo/Yr) To (Mo/Yr)			
Address (Include Street, City, State, Zip Code)					
Job Title-Start	Job Title-Final	Base Rate of Pay Start			Final
Supervisor (Name & Title)					
May we contact this employer? <input type="checkbox"/> YES <input type="checkbox"/> NO Phone No. () ____ - ____					
Description of Job Duties					

Company Name					
		Dates of Employment From (Mo/Yr) To (Mo/Yr)			
Address (Include Street, City, State, Zip Code)					
Job Title-Start	Job Title-Final	Base Rate of Pay Start			Final
Supervisor (Name & Title)					
May we contact this employer? <input type="checkbox"/> YES <input type="checkbox"/> NO Phone No. () ____ - ____					
Description of Job Duties					

Company Name					
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Address (Include Street, City, State, Zip Code)					
Job Title-Start	Job Title-Final	Base Rate of Pay Start			Final
Supervisor (Name & Title)					
May we contact this employer? <input type="checkbox"/> YES <input type="checkbox"/> NO Phone No. () ____ - ____					
Description of Job Duties					

REFERENCES

We use a third party reference check vendor called Checkster. You will be sent an email that you need to forward to your references. You need a minimum of 3 references completed before you will be considered for a position on our team.

****One of your references must be a family member.**

PRE-EMPLOYMENT CERTIFICATION

I understand that all offers of employment are conditional upon my ability to provide appropriate documents regarding my identity and legal right to work in the United States. I understand and agree that any offer of employment is contingent upon successful completion of all background check processes, including a criminal history background check and sex offenders registration.

Initial

This application is only valid for the position applied for at present and that the YMCA is not obligated to retain or consider this application for future openings.

Initial

I authorize investigation of all statements contained in this application. I understand that falsification, misrepresentation or omission of facts called for will result in immediate termination from employment or removal of my application from consideration. I authorize the YMCA to secure information about my experience with former employers, education institutions and agencies, and for those parties to provide information concerning my experience releasing all parties from any liability arising therefrom.

Initial

If employed by the YMCA I will abide by Association policies and rules. I understand that I will be required to possess a current and valid driver's license if my position requires me to drive in the course of my work.

Initial

If I am offered employment, I understand and agree that I may be required to undergo a physical examination at the YMCA's expense and that my offer of employment may be conditioned by that examination. I agree to authorize release of all results or information obtained from such physical examinations.

Initial

I agree to submit to legally permissible drug and/or alcohol testing upon request by the YMCA. I recognize that the results of these tests may be used to determine my employment or continued employment. I understand and expressly agree that if employed by the YMCA storage areas provided for me (locker, desk, etc.) are open to investigation by the YMCA without prior notice to me.

Initial

If I am employed by the YMCA I understand my employment can be terminated, with or without cause and with or without notice, at any time at the option of the YMCA or myself. I understand that, other than the CEO of the YMCA, no manager, supervisor or representative of the YMCA has authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing. Only the CEO of the YMCA has the authority to make any agreement contrary to the foregoing and then only in writing. I further expressly agree that, with respect to the at-will employment relationship, this constitutes the full, complete and final expression of the parties' intent concerning the nature of any employment relationship between myself and the YMCA.

Initial

My signature below certifies that I have read and understand the foregoing and to the best of my knowledge and belief, the information on this form is true and correct.

Applicant Signature

Date of Application

Statement of Job Applicant

In the Valley-Shore YMCA's efforts to attract the highest quality staff, I have been advised that as part of the application process for employment, an extensive inquiry will be made concerning my prior employment, activities, character and health. This inquiry will include criminal history information and information on my background related to child abuse. I fully consent to and authorize all inquiries. I will provide the requested information for the sole purpose of obtaining a conviction only criminal history file search. I understand that my continued employment is contingent upon a clean criminal history background check and a physician's statement showing me to be in good health.

I authorize the YMCA to request my employment record from any former employer(s). I further understand that inquiries may be made concerning my background experience, and prior employment. I waive any right to claim that any request or investigation is an invasion of my privacy, since it is made with my consent and it is in my interest that I am considered for employment. I also release the YMCA from any liability re: sharing with third parties any child abuse information gathered in this background check or observed during my employment with the Valley-Shore YMCA.

In the event of my employment by the Valley-Shore YMCA, I will comply with all policies set forth in the personnel manual and with other policies established from time to time by the organization. I also understand that if hired as a YMCA employee or volunteer, I am not allowed to fraternize with YMCA youth members or participants outside of YMCA programs, including, but not limited to babysitting or inviting children to my home.

I understand that the YMCA will take any allegations or suspicions of child abuse seriously and will report such allegations to the police and state agencies for investigation.

I understand and agree that if I am employed, there is no contract period for employment and my employment would be solely "employment at will", giving either me or the YMCA the right to terminate my employment at any time without liability or obligation except for my regular pay through the date of termination.

I certify that all statements made by me on this application are true to the best of my knowledge and that I have withheld nothing that would, if disclosed, affect this application unfavorably. I understand and agree that any misrepresentation or omission of facts discovered after employment may be cause for termination of employment with the Valley-Shore YMCA.

I hereby acknowledge that I have read and understood the above statement and I voluntarily sign this application.

Signature of Applicant

Date