



Winter/ Spring 2017

Dear Valley Shore YMCA Summer Camp Applicant,

Thank you for your interest in a summer position at the Valley Shore YMCA. Working for a YMCA day camp is truly a wonderful way to spend a summer. Summer camp is a unique and magical place, but the magic doesn't come from a fancy facility or big expensive features, it comes from the culture. The culture of the camp determines how staff, campers and families feel about their experience. And the culture is determined by selecting the highest quality, passionate and professional staff members and then training them to deliver a sincere and rewarding experience.

The Valley Shore YMCA runs two high quality summer camp programs: YMCA Camp Shore is held in Westbrook on the Valley Shore YMCA campus and features great traditional camp activities such as arts & crafts, sports, games, songs, archery and swimming in the YMCA pool. Camp Echo Rock is held at the Pattagansett Girl Scout Center in East Lyme and focuses on outdoor living skills and more adventurous activities such as climbing, zip lining, boating and more.

Please take look at the Camp Counselor Expectations Sheet, and if you believe that you would be a valuable asset to the Camp Shore Team, then please complete the staff application packet. There are three reference forms that need to be completed and returned. These do not have to accompany the application; they can be sent in or faxed separately.

I look forward to having the opportunity to meet and work with you. If you have any questions please call me (860) 399-9622 or send me an email, my email address is pconnelly@vsymca.org

Respectfully,

A handwritten signature in blue ink that reads "PAC" inside a blue oval.

Patrick Connelly
Senior Director of Program Advancement

Leadership cannot really be taught.
It can only be learned. *—Harold Geneen*



Valley Shore YMCA Summer Camps

201 Spencer Plains Rd. Westbrook, CT 06498 (860) 399-9622

YMCA Mission: To put Christian principles into practice through programs that build healthy spirit, mind, and body for all.

Valley Shore YMCA Summer Camps YMCA Camp Counselor Job Expectations

Making a difference in the lives of children can make a big difference in your life.

If you've got what it takes to lead a group of children through games, crafts, and special activities, then we have the job for you. Our counselors love an active outdoor schedule, working with different age groups and other counselors. They take pride in helping children grow and develop spiritually, mentally and physically. You can bring your own special talent, whether it's swimming, riding, archery, sports or dancing. You'll need a desire to teach others and the energy and attention to detail necessary to make a busy camp schedule work. You'll work with some of the most dedicated and creative people on the planet, and the friendships you'll make with the other counselors and camp leaders will last a lifetime.

Here's what we expect from our top counselors:

- **Our best counselors make a difference in the lives of their campers**, creating a unique relationship with each camper. They get to know each new group of campers quickly, ensuring each camper's growth, safety and development during camp.
- **Participate 100%, 100% of the time.** There isn't a lot of down time at camp. As a counselor you are always on stage, helping campers, being an example, teaching and playing games. It's up to you to make sure everyone has a good time. You'll make the games interesting by joining in and knowing that the sidelines are no place for a great counselor.
- **Making it happen.** Our campers have a full schedule of activities throughout the long summer days, and you're on top of it, planning to make sure the campers are where they need to be and enjoying themselves. When things change such as the weather or the mood of your campers, you're always one step ahead with creative ideas for alternative activities.
- **The team is tops.** You have the opportunity to work with great children, great counselors and a staff that is dedicated to the camp's success. You will be an integral part of one of the best day camp staff teams in the country and you can take pride in the fact that you are a YMCA Camp Shore Staff Member.
- **It's your camp.** You feel like you own it- every activity and every camper. The reason campers will love and remember you is because you modeled the camp's values of caring, honesty, respect and responsibility. You were the one each camper looked up to during camp.
- **Calm, cool and collected-** even when you're not by the pool. During hot summer days, through hectic schedules, and with all those campers and responsibilities, you keep your cool and pay close attention to how your campers are managing the stress of different activities, weather meeting new people and the unique environmental conditions of camp. You know the one thing that matters most is the campers' safety spiritually, mentally and physically.

If you're up to the challenge, want to lead instead of follow, and really want to make a difference in the lives of dozens of children this year, we'll help you succeed. It's exhilarating, exhausting, and challenging, but the rewards are out of this world. Campers and staff members will remember you forever! Years later the lessons you taught them at camp will stick with them as they send their own children to camp.

Abuse Prevention Statement: To protect the children in our care as well as the staff members and volunteers who serve them, we follow strict policies on abuse prevention. We do everything possible to screen out potential offenders and to prevent abuse from occurring. This protects the children from potential wrongdoers and minimizes the risk of false allegations against staff members and volunteers. We fully cooperate with authorities in thoroughly investigating any and all allegations.

Valley Shore YMCA Summer Camps

2017 Summer Camp Application

IMPORTANT:

All staff working with children must be at least 16 years of age at the beginning of employment.

(Please print clearly)

Today's Date: _____

Name: _____

Permanent Address:(street) _____ **(town)** _____ **(zip)** _____

Temporary Address: (College, etc.) _____

Permanent Phone : _____ **Temp. phone:** _____ **Cell phone:** _____

Email Address: _____ **What date will you be home from college?** _____

Education:

High School	City/State	Major Subjects	Dates	Degree Granted	Did you graduate?
College					

Related Experience: (Volunteer and/or Paid positions working with Youth)

Employer Name	Your Position	Supervisor	Address (Street, City, State, Zip)	Ph#	Dates

References: Give names and addresses of 3 people who have knowledge of your character, experience, and ability. You can have these same three people complete and return the attached reference forms. Completed forms do not have to accompany the application..

Name	Complete Mailing Address (Street, City, State, Zip)	Phone Number

What type of position are you applying for?

Camp Shore in Westbrook	Camp Echo Rock in East Lyme
_____ Jr. Counselor (ages 16 & 17)	_____ Jr. Counselor (ages 16 & 17)
_____ Sr. Counselor (18 & older)	_____ Sr. Counselor (18 & older)
_____ Lifeguard/Swim Instructor	_____ Lifeguard/ Swim Instructor
_____ Sports Specialty Instructor	_____ Boating Specialist
_____ Specialty Area Instructor	_____ Archery or Ropes Specialist

Are there any dates during the course of employment (June 15 – August 25) that you cannot work? If so, list those dates.

Past Employment (other than those listed on front page)- (Attach an additional sheet if needed)

Employer Name	Your Position	Supervisor	Address (Street, City, State, Zip)	Ph#	Dates

Activities you have experience with: (please star (*) any that you can teach).

(Examples Include: Crafts, Music, Nature Studies, Sports, Recreation, Swimming, Boating, Dramatics, Teambuilding, Etc..)

Activity Name	Teach?(*)	General Description of Activity

Certifications: (Please Indicate the Dates In Which You Were Certified In All That Apply)

Certification	Date Certified	Certification	Date Certified
Adult CPR		EMT	
Child CPR		WSI	
Infant CPR		Canoeing	
First Aid Basics		Rowing	
CT Child Care First Aid		Ropes	
CPR/FPR Lifeguard Training		Archery	
Waterfront Module		Other (List)	

Other Information:

Do you drive? _____ Do you have a valid driver's license? _____ State _____

Do you have a current CT Public Service License? _____

What age group do you prefer to work with? _____

Do you have any impairment, physical or mental, which would interfere with your ability to perform the job for which you have applied? If so, what? _____

By the signing of my name below, I affirm that I have completed this application truthfully and further give permission for YMCA personnel to confer with the references given regarding my previous work history and performance or other information, which might be beneficial. (All statements become part of any future employee personnel files.)

Signature _____ Date _____

Are you available for an interview? If so, when? _____

RETURN TO: Patrick Connelly
 YMCA Camp Shore
 202 Spencer Plains Rd
 Westbrook, CT 06498
 860.399.9622 fax 860.399.8349

**VALLEY SHORE YMCA
SUMMER CAMP COUNSELOR REFERENCE CHECK**

Applicant's Name _____ Position Applied For _____
First M.I. Last

Reference Name _____ Phone (_____) _____
First Last

Address: _____ Email: _____

City/ST/Zip: _____ Company: _____

Title: _____

Applicant's Signature: _____

Your signature releases all individuals, schools, firms named therein, except current employer if so noted, to provide any information requested about you, and you release them from all liability for damage in providing this information.

**ALL OF THE FOLLOWING QUESTIONS/INFORMATION
MUST BE COMPLETELY ANSWERED UNLESS OTHERWISE NOTED.**

1. How long have you known this individual? ____ years ____ months
2. What is your relationship to this individual? (reference must be a non-family member)
 - Supervisor/Employer / Friend or Neighbor / Adult Co-Worker / Teacher
 - Other (specify) _____

If reference is (was) individual's supervisor:

Verify applicant's job title _____

Verify *supervisor's* job title _____ Company _____

Verify dates applicant worked: from ___/___/___ to ___/___/___

Reason for leaving _____ (Agree with application? No / Yes)

If not still employed, is applicant eligible for rehire? No / Yes

If no please explain: _____

Briefly verify duties applicant performed. _____ (Agree with application? No / Yes)

3. Please place a check next to the items that appropriately describe the applicant.

- | | | | |
|---|---|--------------------------------------|--|
| <input type="checkbox"/> Outgoing | <input type="checkbox"/> Shy | <input type="checkbox"/> Cooperative | <input type="checkbox"/> Uncooperative |
| <input type="checkbox"/> Patient | <input type="checkbox"/> Impatient | <input type="checkbox"/> Flexible | <input type="checkbox"/> Rigid |
| <input type="checkbox"/> Happy | <input type="checkbox"/> Unhappy | <input type="checkbox"/> Creative | <input type="checkbox"/> Unimaginative |
| <input type="checkbox"/> Confident | <input type="checkbox"/> Lacks Confidence | <input type="checkbox"/> Stable | <input type="checkbox"/> Unstable |
| <input type="checkbox"/> Even Tempered | <input type="checkbox"/> Moody | <input type="checkbox"/> Empathetic | <input type="checkbox"/> Insensitive |
| <input type="checkbox"/> Gregarious | <input type="checkbox"/> Loner | <input type="checkbox"/> Leader | <input type="checkbox"/> Follower |
| <input type="checkbox"/> Responsible | <input type="checkbox"/> Irresponsible | <input type="checkbox"/> Assertive | <input type="checkbox"/> Passive |
| <input type="checkbox"/> Other, please describe _____ | | | |

4. How would you rate this individual's:

- | | |
|-----------------------------------|--|
| Reliability/dependability | <input type="checkbox"/> Excellent / <input type="checkbox"/> Good / <input type="checkbox"/> Fair / <input type="checkbox"/> Poor |
| Ability to work with others | <input type="checkbox"/> Excellent / <input type="checkbox"/> Good / <input type="checkbox"/> Fair / <input type="checkbox"/> Poor |
| Productivity | <input type="checkbox"/> Excellent / <input type="checkbox"/> Good / <input type="checkbox"/> Fair / <input type="checkbox"/> Poor |
| Quality of work | <input type="checkbox"/> Excellent / <input type="checkbox"/> Good / <input type="checkbox"/> Fair / <input type="checkbox"/> Poor |
| Communication skills | <input type="checkbox"/> Excellent / <input type="checkbox"/> Good / <input type="checkbox"/> Fair / <input type="checkbox"/> Poor |
| Judgment in normal circumstances | <input type="checkbox"/> Excellent / <input type="checkbox"/> Good / <input type="checkbox"/> Fair / <input type="checkbox"/> Poor |
| Judgment under pressure or stress | <input type="checkbox"/> Excellent / <input type="checkbox"/> Good / <input type="checkbox"/> Fair / <input type="checkbox"/> Poor |

5. Have you ever observed any problems or are you aware of significant complaints about this applicant from other staff, parents, customers/members or others?

No / Yes If yes please explain:

6. Are there any reasons why you would recommend against hiring this Applicant? No / Yes

If yes please explain: _____

Applicant's Ability to Work with Children

1. To the extent you know, please tell me about the applicant's roles with children; for example, coaching, youth organizations, schools, etc. _____

2. Please rate his/her interaction skills with children (or teens):

Excellent / Good / Fair / Poor / Have Not Observed

3. In the time that you worked with or known this person, did you ever observe anything that would cause you to be uncomfortable about recommending them for a position working with young people?

No / Yes If yes please explain: _____

4. Is there any reason this person should not work with children? No / Yes

If yes, please explain: _____

5. Would you hire this person to care for your own children? No / Yes

I certify that to the best of my knowledge and belief the information stated above is correct.

Reference Given By (print) _____ Date ____/____/____

Reference Signature _____

(Must be signed by individual giving the reference...NOT APPLICANT.)

Reference Checked By (print) _____ Date ____/____/____

Signature _____

(Must be signed by Valley Shore YMCA Camp Director...NOT APPLICANT.)

**VALLEY SHORE YMCA
SUMMER CAMP COUNSELOR REFERENCE CHECK**

Applicant's Name _____ Position Applied For _____
First M.I. Last

Reference Name _____ Phone (_____) _____
First Last

Address: _____ Email: _____

City/ST/Zip: _____ Company: _____

Title: _____

Applicant's Signature: _____

Your signature releases all individuals, schools, firms named therein, except current employer if so noted, to provide any information requested about you, and you release them from all liability for damage in providing this information.

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If reference is (was) individual's supervisor:

Verify applicant's job title _____
 Verify supervisor's job title _____ Company _____
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